



**Internal Quality Assurance Cell**  
**Baba Ghulam Shah Badshah University**  
Rajouri, J&K 185234, INDIA

Reference No. BGSBU/IQAC/2021-18

Date: 12-10-2021

**Minutes of Meeting**

A meeting was convened in the University Polytechnic lab regarding AQAR submission for the year 2020-202 on 12<sup>th</sup> of October, 2021 at 11:00 AM. Following members attended meeting:

The IQAC Coordinators/Departmental Nodal Officers for NAAC:

1. Dr. Vinay Kumar, Coordinator, IQAC
2. Dr. Javed Iqbal, Co-coordinator, IQAC
3. Mr. Junaid Farooq War, Member, IQAC
4. Mr. Muzzafar Hussain, Member, IQAC
5. Dr. Naseem Gul, Member, IQAC
6. Dr. Danish Iqbal Raina, Nodal officer, CHT
7. Dr. Parvez Abdulla, Nodal officer, Management Studies (In place of Dr. Aasim Mir)
8. Dr. Satish Kumar, Nodal officer, MSc-IT
9. Dr. Nasir Ahmed Rather, Nodal officer, CE
10. Dr. Rafique Anjum, Nodal officer, Islamic Studies
11. Dr. M.A. Hanan Khan, Nodal officer, Zoology
12. Dr. Shoeb Ahmed, Nodal officer, Biotechnology
13. Dr. Arif Tasleem Jan, Nodal officer, Botany
14. Dr. Majahid Ul Islam, Nodal officer, Physics
15. Mr. S. Manikandan, Nodal officer, Nursing Colleges
16. Mr. Rashed Qayoom Shawl, Nodal officer, B.Tech. ITE
17. Dr. Mamta Bhat, Nodal officer, EVS
18. Ms. Parveen Rana, Nodal officer, PG-CS
19. Ms. Shaveta Gupta, Nodal officer, B.Tech. ECE
20. Ms. Ruksana Thaker, Nodal officer, B.Tech. CSE
21. Dr. Nasreen Qusar, Nodal officer, Education
22. Dr. Sajad Ahmed Rather, Nodal officer, Economics

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**Agenda of the Meeting:** Submission of AQAR for the Academic year 2020-2021.

**Points discussed and resolved:**

1. The Coordinator of IQAC welcomed the Nodal officers of the various Departments and appraised the Nodal officers about the NAAC and AQAR Submission (latest format) for the Academic Year 2020-21.
2. The criterion I-VI of AQAR were discussed in detail by the Criterion In-charges with the nodal officers and it was resolved that the respective nodal officers of the Departments will submit the relevant data along with required proofs to the Criterion In-charges as under:

**IQAC Member**

Dr. Javed Iqbal, Co-coordinator, IQAC  
Dr. Sameer Raina, Member, IQAC  
Mr. Junaid Farooq War, Member, IQAC  
Mr. Tanvir Ahmed, (AP), Department of English  
Mr. Muzzafar Hussain, Member, IQAC  
Dr. Naseem Gul, Member, IQAC  
Dr. Tanvir Ul Hassan, Member, IQAC

**In-charge**

Criterion-I  
Criterion-II  
Criterion-III  
Criterion-IV  
Criterion-V  
Criterion-VI  
Criterion-VII

3. It was also resolved that the Criterion incharges will send the data templates (mentioning the proofs required) to the various departments/ offices/ cells /committees /registry /finance /examination/establishment/estate/Engineering Wing/ DoS/library and TEQIP Coordinator by 16<sup>th</sup> of October, 2021.
4. It was also resolved that the Departmental Nodal Officers will be communicated about the date of submission of the data to the Nodal Officers in the minutes of the meeting and it is therefore, communicated that the nodal officers will submit the data along with proofs to the respective Criterion Incharges by 5<sup>th</sup> of November, 2021.

*[Handwritten signature]*



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The meeting ended with vote of thanks.



Dr. Vinay Kumar  
Coordinator, IQAC

Copy to:

1. SS to Hon'ble Vice-Chancellor for the kind information of Hon'ble Vice-Chancellor
2. P.A. to Registrar for the information of Registrar
3. Prof. Asif Hussain, Chairman, IQAC for information
4. All Heads of the Departments of the University
5. University website ([www.bgsbu.ac.in](http://www.bgsbu.ac.in))
6. All Concerned
7. Office Copy