



**Internal Quality Assurance Cell**  
**Baba Ghulam Shah Badshah University**  
Rajouri, J&K 185234, INDIA

Reference No.BGSBU/IQAC/2023-12

Date: 24-11-2023

**Minutes of Meeting of IQAC held on 23<sup>rd</sup> of November, 2023**

A meeting of members of the IQAC and members of SAMARTH and members of CITES was held in the office of IQAC on 24<sup>th</sup> of November 2023 and the following issues were discussed and resolved:

1. **Collection of data for the purpose of AQAR and SSR through SAMARTH Portal:** A threadbare discussion was held on the possibility of using Samarth portal for the purpose of data collection of AQAR and it was resolved that it is the need of the hour to make use of SAMARTH for the collection of data for IQAC. It was decided that we will shift step by step towards use of SAMARTH for data collection of IQAC. In the first phase the three modules will be activated for collection of data that will generate data summaries as per NAAC formats. The three modules include the following data templates:
  - I. **3.4.5** Number of research papers per teacher in the Journals notified on UGC website during the year.
  - II. **3.4.6** Number of books and chapters in edited volumes published per teacher during the year.
  - III. **3.6.2** Number of awards received by the Institution, its teachers and students from Government /Government recognized bodies in recognition of the extension activities carried out during the year.
2. **Online feedback of students, teachers and Alumni:** The Possibility of taking feedback of various stakeholders using MOODLE LMS will be worked out by the coordinated efforts of Mr. Junaid Farooq War, Assistant Professor, Department of Electronics and Communication (member IQAC) and Dr. Manmeet Singh, Assistant Professor, Information Technology Engineering (Coordinator CITES).



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3. **Uploading of Awards & recognitions on University website:** It was resolved in the meeting that data related to Awards & recognitions received by faculty of the University will be collected by IQAC and will be forwarded to CITES for uploading on University Website.

The Meeting ended with vote of thanks by the Coordinator, IQAC

The following members attended the meeting:

S. No	Name	Designation
1.	Dr. Vinay Kumar	Coordinator, IQAC <i>[Signature]</i>
2.	Dr. Javid Iqbal	Co-Coordinator of IQAC <i>[Signature]</i>
3.	Dr. Sameer Raina	Member
4.	Mr. Junaid Farooq War	Member <i>[Signature]</i>
5.	Mr. Muzzafar Hussain	Member <i>[Signature]</i>
6.	Dr. Naseem Gul	Member <i>[Signature]</i>
7.	Dr. M.A. Hannan Khan	Member <i>[Signature]</i>
8.	Dr. Manmeet Singh	Coordinator CITES
9.	Mr. Taseem Mufti	Programmer CITES

*[Signature]*  
Coordinator  
IQAC

Copy to:

1. PA to Hon'ble Vice-Chancellor for the kind information of Hon'ble Vice-Chancellor
2. P.A. to Registrar for the information of Registrar
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