



**School of Engineering & Technology**  
**BABA GHULAM SHAH BADSHAH UNIVERSITY**  
**RAJOURI (J&K)**  
**(TEQIP-III)**

# **Minutes**

*of the*

**3<sup>rd</sup> Meeting of Board of Governors**  
**December 31, 2018 at 11:00 AM**

*held at*

**Committee Room, V.C.'s Secretariat**

**Baba Ghulam Shah Badshah University, Rajouri (J&K)**

**Minutes**  
**of**  
**3<sup>rd</sup> Meeting of Board of Governors**

The third meeting of the Board of Governors (BoG) of the School of Engineering & Technology was held on December 31, 2018 at 11:00 am in the Committee Room at V.C.'s Secretariat at Baba Ghulam Shah Badshah University, Rajouri (J&K).

The following were present:

1. **Prof. Javed Musarrat**, Vice Chancellor, BGSBU – **In the Chair**
2. **Prof. Ashok Aima**, Vice Chancellor, Central University, Jammu
3. **Prof. Hamid Ali**, Chairman, Department of Petroleum Sciences, AMU & Ex-Dean, Z.H. College of Engineering & Technology, AMU, Aligarh
4. **Prof. Mohammed Asger**, Dean, School of Engineering & Technology, BGSBU, Rajouri
5. **Prof. Naseem Ahmed**, Dean, School of Management Studies, BGSBU, Rajouri
6. **Dr. Shakeel Ahmed Raina**, Principal, Govt. Degree College, Thanamandi, Rajouri (State Nominee)
7. **Mr. Vishal Puri**, HoD, Electronics & Communication Engineering, BGSBU, Rajouri
8. **Dr. Ashfaq Ahmed Zarri** (Special Invitee), Registrar, BGSBU, Rajouri
9. **Prof. Iqbal Parwez**, Dean Academic Affairs and Coordinator, TEQIP-III BGSBU, Rajouri, **Convener**

**Prof. Mehrajuddin Mir, Prof. I.M. Mishra and Prof. M.M. Sufyan Beg** conveyed their inability to attend the BoG meeting. No reply was received from **Prof. Abdul Khaliq** who is perhaps out of the country.

At the outset, the Vice Chancellor welcomed all the BoG members particularly outstation members who, despite a very short notice, could manage to spare time to come for the meeting. Thereafter, the Vice Chancellor informed the members that holding BoG meetings in short intervals has been necessitated since as per NPIU/MHRD TEQIP norms, a minimum of four meetings per year are mandatory.

  
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The house was informed that MHRD is implementing the TEQIP-III project in focus state with assistance from the World Bank under disbursement mode and BGSSBU is one of the beneficiary institutions. Further, he elaborately explained the significance of each of the five DLIs for achievement of excellence and equity in the institutions. In view of their importance, NPIU is trying to facilitate institutions to achieve each and every DLI. One of the DLIs is "DLI#3: *Percentage of Participating Institutes in Focus States with a BoG composed as per prescribed structure that meets at least 4 times every year*". The total value of this DLI is 14% of the "PLA" [Rs. 1.4 Cr for non-autonomous such as BGSSBU and Rs. 2.1 Cr. for Autonomous (UGC/ MHRD) institutions] distributed over three years (4%, 5% and 5% for 2017-18, 2018-19 & 2019-20 respectively).

The NPIU has been consistently communicating with the institutions, state authorities as well as SPIUs concerned about the expected composition of BoG, the frequency of BoG meetings per year and the minutes to be made public through website. In spite of these efforts, it is observed that still 34 institutions have not formed their BoG as per the prescribed structure. Also, the number of meetings held in the institutions where BoG is as per prescribed structure is far from the target in majority institutions. As on date only FOUR institutions are found to have conducted required number of meetings and the minutes are displayed on their websites. Due to this, the Project could not claim for disbursement for last year 2017-18 and is one of the reasons for shortage of funds in the project. Though it is the time for claiming disbursement for current year 2018-19, the NPIU have not yet achieved DLI for last year. In view of this, NPIU has decided to issue notice to all such institutions requesting either achieve the DLI or lose the proportionate PLA amount from allocation. In case of no claim for non-achievement of DLI, the PLA shall automatically be reduced for Non-autonomous Institutes from Rs. 10 Crore to Rs. 8.6 Crore and for Autonomous Institutions (UGC declared or MHRD declared) from Rs. 15 Crore to Rs. 12.9 Crore. The amount of reduction shall not affect funding for soft components but will reduce allocation under Procurement (Sub-component 1.1.1) of the institute. Final notification in this regard shall be issued on 25th February, immediately after mid-term joint review of the project (Feb. 11-22, 2019) by MHRD and the World Bank so as to provide time and opportunity to the institutions to comply with the deficiency. Keeping these facts, NPIU has issued the circular to take appropriate action on or before 10<sup>th</sup> February to avoid the reduction in PLA by taking necessary and required actions in this regard.

Hence, it is now mandatory to have one meeting each in January & February, 2019, which including the current BoG meeting will complete the total of 5 meetings required to be



conducted by BGSBU up to February 10, 2019. This will save the BGSBU from any reduction of grant due to lack of compliance of DLI # 3 on this count. Hence, the Vice Chancellor sought the indulgence of the BoG members to attend the BoG meetings scheduled on January 19/20, 2019 and the first week of February, 2019. The notice regarding the exact dates of the meetings will be communicated in advance to enable the members to finalize their itinerary well in advance.

All the BoG members assured the Vice Chancellor of their full support and cooperation for successfully achieving the mandatory number of the BoG meetings.

The Vice Chancellor asked the Coordinator TEQIP to take up the agenda.

Thereafter, the agenda items were taken up for consideration.

**Item No.1: Confirmation of the minutes of 2<sup>nd</sup> meeting of Board of Governors held on November 9, 2018**

The members were informed that the minutes of the last meeting held on November 09, 2018 at Jammu were emailed to all the members on December 28, 2018 with the request that the observations/ comments, if any, on the recording of the minutes may be communicated by December 30, 2018 for modification of the minutes, if required. The Coordinator TEQIP informed the members that Prof. Mehrajuddin Mir who had regretted his inability to attend the meeting, texted his endorsement of the minutes. No observations from the other members were received by the stipulated date except an email from Prof. M. M. Sufyan Beg who wanted that the confirmation of the minutes be put on hold until the next meeting stating that due to paucity of time, he may not be able to give any meaningful input. Since the minutes were to be uploaded on the website as per the directive from NPIU, it was unanimously decided to confirm the minutes.

***The minutes of the last meeting of BoG held on November 09, 2018 were unanimously confirmed. Prof. Hamid Ali complimented the Coordinator TEQIP for very comprehensive recording of the minutes taking into account all the details of the deliberations.***

  
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**Item No.2: Action Taken Report on the basis of follow-up suggestions/directives given in the 2nd meeting of the BoG held on November 9, 2018**

The following actions based on the directions/ suggestions given in the last meeting held on November 09, 2018 were discussed.

- The interview of Head Assistant in response to the advertisement dated 06.11.2018 is likely to be held on January 22, 2019. One more GDH may also be appointed.
- Under Twinning Activity, Prof. M. Asger was invited to attend the meeting of CMC to be held on January 03, 2019 at Aligarh Muslim University, Aligarh.
- M/s Universal Education is likely to commence the Employability Skill Training Programme w.e.f. 1<sup>st</sup> week of February, 2019.
- The GATE Coaching which commenced on November 15, 2018 had completed first phase and the next phase will start w.e.f. January 01, 2019 and continue until January 28, 2019.
- The fixing of floor tiles under 'Minor Civil Work' has been completed.
- Efforts are underway to initiate M.Tech. Programme in selected three streams at SoET subject to fulfillment of AICTE eligibility requirements.

***The members noted and approved, the above actions under Action Taken Report.***

**Item No.3: To report and approve Action Plan of Quarter: January – March, 2019 of TEQIP-III Project submitted to NPIU/MHRD.**

The members were informed that before the beginning of each quarter, an activity - based Action Plan indicating the cost of each activity is proposed which is normally categorized under three major heads i.e. Procurement, Academics and operating cost which is followed by time-line based Procurement Plan.

The Coordinator TEQIP in consultation with all concerned has now proposed the Action Plan for the quarter commencing from January-March, 2019. Since there





was a shortage of funds, the NPIU has released an interim grant to tide over the crisis. In anticipation of the receipt of funds, the Nodal Officer (Procurement) has already initiated steps to complete the procedural requirements so that the funds are utilized in a timely manner.

The TEQIP Coordinator apprised the members that 80% allocated funds for this quarter must be utilized by February 10, 2019 and the remaining up to March 25, 2019. The members were informed that the utilization rate of the allocated funds sanctioned to BGSBU has been fairly good. Prof. Ashok Aima complimented the TEQIP team for this good performance.

***The BoG members approved the Action Plan for the Quarter commencing from January – March, 2019.***

**Item No.4: To report and approve the revision of syllabi for the Semesters III to VIII as per AICTE model curriculum**

The house was informed that the revised syllabi for the semesters I & II of the various B.Tech. streams have already been approved in the previous BoG meeting held on November 9, 2018. Now, duly approved syllabi by the Board of Studies of each Department for the remaining semesters i.e. III - VIII of the B. Tech. programme are placed in a separate bound volume for the perusal of the members. These syllabi will be subsequently approved by the Academic Council.

***The BoG unanimously approved the revised syllabi based on AICTE Model Syllabi for the semesters III - VIII of the B.Tech. programme.***

**Item No.5: To apprise and approve the current status of the GATE Coaching**

The Coordinator TEQIP apprised that the first phase of the GATE Coaching which commenced on November 15, 2018 has concluded and the second phase will start w.e.f. January 1, 2019. The above GATE coaching is being monitored through a Nodal Officer who has appointed Co-Nodal Officers for each stream for effective monitoring of the on-going coaching.



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**Prof. Ashok Aima** suggested that a success matrix based on the total number of enrolled and successful candidates should be maintained so as to assess the input /output ratio to monitor the success ratio of the programme.

**Prof. Javed Musarrat** informed the house that the status of GATE success rate at national level is quite grim. It is based on the fact that out of the approximately 9 lacs Engineering students who appear in the GATE examination, the success rate is only 16.4%. He felt that perhaps due to this reason that NPIU has made it an important DLI and invested a huge sum of money for GATE coaching conducted through Professional agencies.

**Prof. Hamid Ali** suggested that, based on the practice followed in A.M.U., we may only permit those students in M.Tech. programme who have appeared in the GATE examination. **Prof. Aima** observed that it would promote the culture of competitiveness amongst the students.

**Dr. Ashfaq A. Zarri** suggested that we should highlight the facilities being extended to B.Tech. students of BGSBU under TEQIP programme in our Admission Prospectus to make the B.Tech. programme appear more attractive.

**The Coordinator TEQIP** informed the house that NPIU keeps a close vigil on the quality and smooth conduct of the GATE coaching by obtaining on-line feedback from the students which is a document-based objective assessment system which can be monitored even from a far off place.

**The members noted and approved the progress being made in the GATE coaching programme**

**Item No.6: To approve the selection of the vendor for conduction of Employability Skill Training Programme**

The BoG members were informed that the University has already conducted Employability Skill Assessment Test of all the B.Tech. students which has been conducted by a Professional agency approved by NPIU. Based on the above Test, the said agency has now provided very exhaustive report summarizing the strength and weakness of each student. These reports are being studied to

  
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prepare a summary and also to effectively plan second stage of exercise to impart Employability Skill Training to make up the deficiency of students. Such Training by Professional agency will make our students more competitive and employable. M/s Universal Education, Bangalore has been chosen as the Vendor based on the L-1 quotation out of a panel of 4 vendors approved by NPIU. The above training will commence in the third week of February, 2019.

*Prof. Aima suggested that the University should devise its own in-house action plan to prepare the students well-ahead of the actual training by Professional agency.*

***The house appreciated the concerted efforts put in by TEQIP Coordinator to enhance the employability skills of students and approved the steps taken in this regard***

**Item No.7: To approve the maximum ceiling for the reimbursement of Ph.D. Fee from TEQIP III Grant for the faculty members of SoET**

The Coordinator TEQIP informed the members that TEQIP-III grant has provision to meet the expenditure relating to the Faculty Development Programme such as participation in Conferences/Workshops, reimbursement of the publication charges and refund of Ph.D. fee etc. A substantial amount of expenditure has been incurred under this head and a large number of faculty members have availed this facility. However, in order to ensure the optimum utilization of this grant and to allow larger number of faculty members to avail this benefit on sustainable basis, it is important that the available funds should last until the termination of this TEQIP III programme. In this connection, it is important to point out that there is a great disparity in the Ph.D. fee structure between Government Institutions, IITs and NITs vis-à-vis some private institutions which charge exorbitant Ph.D. fee often to the tune of lacs of rupees. It is, therefore, proposed that a maximum ceiling of Rs. 30,000/ year (limited to tuition fee only) be fixed for reimbursement as Ph.D. fee which will be within the maximum Ph.D. fee structure of IITs, NITs, JMI and other Government Institutions to ensure that a larger segment of teaching faculty get benefitted from this provision.



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*Prof. Ashok Aima suggested that it should be two tier system where better performing research scholars as evident from publications in good indexed journals, and with other documented innovative activities should be entitled to the maximum limit of Rs. 30,000/ year (limited to tuition fee only) and others should be paid only Rs. 15,000/ year (limited to tuition fee only).*

*The members agreed to the proposal of Prof. Aima and approved that better performing research scholars as evident from publications in good indexed journals, and with other documented innovative activities should be entitled to the maximum limit of Rs. 30,000/ year (limited to tuition fee only) of the Ph.D. fee refund and others without any noteworthy progress should be paid only Rs. 15,000 / year (limited to tuition fee only).*

**Item No.8: To consider and approve small extension of Workshop Block under “Minor Civil Work” to house Universal Testing Machine**

The BoG was informed that under the provisions of TEQIP-III, minor civil work in terms of renovation of laboratories, class rooms, seminar library and extension of laboratories/workshop etc is permissible to augment and improve the existing infrastructure of the Engineering College. A small percentage of total grant i.e., 5% is allocated for this purpose.

On the specific requisition of the Department of Civil Engineering, a Universal Testing Machine (UTM) has been ordered under the head ‘Procurement’ of Equipment. This is a specialized advanced version of the conventional UTM which will be extensively used for teaching, research and consultancy purposes. However, the machine being heavy in weight and large in size needs to be installed by employing heavy duty crane which needs to be taken directly into the site of installation. Our existing workshop building where this machine should ordinarily be installed does not have the provision for entry of the crane. Hence, it is proposed to have the extension of the existing workshop building approximately of the size of 24X18 Sq. ft. to house the UTM for its easy installation and optimum utilization. The provision of extension of the workshop



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needs to be expedited urgently since the UTM is ready to be delivered and the supplier is pressing hard for its installation.

***The BoG accorded its approval to carry out civil work involved in the extension of existing SoET Workshop Building to house the UTM. However, all such work should be carried out within the stipulated grant of 5% allocated for this purpose.***

**Item No. 9: To report the installation of DTH connections to faculty under SWAYAM PRABHA**

The house was informed that as mandated by AICTE in its 10-Point program, DTH connections have to be provided to all faculty members under SWAYAM PRABHA. The installation of DTH connections to all the members of SoET faculty has been completed now.

***Prof. Javed Musarrat, Chairman, BoG urged that all faculty members must use of this facility for preparing their class room lectures.***

***Prof. Ashok Aima informed the house that his faculty members at Central University of Jammu prepare their lectures in Education and Science for MOOCS and upload them to give independent access to learners to supplement their class room learning. He reiterated his promise to extend whatever help is required by the BGSBU faculty in this regard.***

***The members appreciated and approved the installation of DTH connections to faculty members of SoET under SWAYAM PRABHA***

**Any Other Item:**

The Coordinator invited the members to discuss any other issue, with the permission of the Chair, which is not covered under the aforesaid items of agenda but relevant and urgent with regard to TEQIP programme. No specific issue was raised by any member. However, Prof. Aima placed on record his appreciation of the targeted approach adopted by the TEQIP team to achieve the

  
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milestones within the defined period and complimented the Vice Chancellor for providing visionary leadership.

### Concluding Remarks

At the end, the Coordinator TEQIP expressed his gratitude to all the BoG members present in the meeting who readily consented to attend the meeting despite a very short notice. He expressed his special thanks to Prof. Aima who has been so kind as to be the part of BoG deliberations right from the first meeting till now. The Coordinator hoped that his unstinted patronage will continue to benefit this prestigious TEQIP programme. The Coordinator also acknowledged the academic and institutional commitment of Prof. Hamid Ali who has also been a consistent participant in all the BoG meetings and who readily agreed to come for this meeting despite inclement weather. The Coordinator also put on record his appreciation of Dr. Shakeel A. Raina and other local members who all agreed to the revised timings of this meeting. Lastly, the Hon'ble Vice Chancellor drew attention of the house to the new member as a Special Invitee, Dr. Ashfaq Ahmed Zarri, the present Registrar, BGSBU who joined the university recently. The Coordinator TEQIP who is the predecessor of Dr. Zarri expressed his gratitude to Dr. Zarri to have relieved him of the extra responsibility so that he could now focus more on TEQIP activities.

With this, the meeting came to an end.



(Prof. Iqbal Parwez)

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*Minutes Confirmed*

  
19/08/19

Vice Chancellor  
&  
Chairman, BoG